

LESSON PLAN		
Discipline : Electrical Engg.	Semester : 1st	Name of the Teaching Faculty : Mrs Meerarani Parida(Lect. ENGLISH)
Subject : Th-1 Communicative English	No.of days/Per weeks Class Alloted Weeks :4	Semester :1st No.of Weeks : 16
Weeks	Class day	Theory
3rd(Aug-2023)	1st	Sub skills of reading- skimming, scnning,
	2nd	close reading, main idea & supporting ponts, Guessing the meaning of unfamiliar words & note making
4th(Aug-2023)	1st	Note making, summerizing, supplying suitsble title
	2nd	Standing Up for yourself.
	3rd	Standing Up for yourself.
	4th	Standing Up for yourself.
5th(Aug-2023)	1st	To my true friend
	2nd	To my true friend
	3rd	synonyms, antonyms
	4th	countable & uncountable nouns
1st(Sept-2023)	1st	ARTICLE, Determiers, Modal verbs
	2nd	The magic of Teamwork
	3rd	The magic of Teamwork
2nd(Sept-2023)	1st	The magic of Teamwork
	2nd	The magic of Teamwork
	3rd	Tense- Present Tense
	4th	Tense- Past Tense
3rd(Sept-2023)	1st	Inchcape Rock
	2nd	Inchcape Rock
4th(Sept-2023)	1st	Inchcape Rock
	2nd	1st Class Test
	3rd	Notice & Agenda
1st(Oct-2023)	1st	Report Writing
	2nd	Writing Personal Letter
	3rd	Letter to Principal, Librarian, HOD, Hostel Superintendent
2nd(Oct-2023)	1st	Business Letters- Letter of Enquiry
	2nd	Letter for Placing Order
	3rd	Letter of Complaint
	4th	Execution of order, cancellation of order
3rd(Oct-2023)	1st	Job Application
	2nd	Job Application
	3rd	voice change
	4th	Internal Assessment
1st(Nov-2023)	1st	voice change
	2nd	subject veb agreement

	3rd	subject veb agreement
	4th	subject veb agreement
2nd(Nov-2023)	1st	Meaning definition, concept of communication
	2nd	Good and Bad Communication
	3rd	Communication Models
	4th	Process of Communication
3rd(Nov-2023)	1st	Meaning of Professional Communication
	2nd	Formal Communication- Upward Communication
	3rd	Down ward communication
	4th	Parallel Communication
4th(Nov-2023)	1st	In-formal communication-Grapevine Communication
	2nd	Non-verbal Communication
	3rd	2nd Class Test
	4th	Non-verbal Communication
1st (Dec-2023)	1st	Non-verbal Communication
	2nd	Non-verbal Communication
	3rd	Revision
	4th	Revision
2nd(Dec-2023)	1st	Revision
	2nd	Revision
	3rd	Revision
	4th	Revision

KHL
 28/07/23
 (U. paarda
 Leaf-english)